

Fees and Charges 2021/22			
Item	2020/21	2021/22 Proposal	Additional information 2021/22
Land Charges			
Inspection of documents filed in respect of each parcel of land	£ 3	£ 3.50	Increased by 4% (last increase 2019/20)
Official search (including issue of official certificate of search)			
(a) in any one part of the register	£ 12.00	£ 13.00	Increased by 4% (last increase 2019/20)
(b) in the whole of the register			
(i) where the requisition is made by electronic means	£ 23.00	£ 24.00	
(ii) in any other case	£ 23.00	£ 24.00	
(c) in addition, in respect of each parcel of land above one, where more than one parcel is included in the same requisition (whether the requisition is for a search in the whole or any part of the register)	£ 10.00	£ 10.00	
Office copy of any entry in the register (not including a copy or extract of any plan or document filed)	As reprographics charges		
Standard enquiries (CON29R).	£ 92.00	£ 96.00	Increased by 4% (last increase 2019/20)
Additional parcel of land	£ 20.00	£ 21.00	
Optional enquiry (CON 290)	£ 14.00	£ 15.00	
Additional typed enquiry	£ 37.00	£ 38.00	
Charges for landowner statements made under s15A of the			
Deposit of a Statement and Map . Fee includes provision for a single site notice erected on an existing structure.	£ 219	£ 228	A4 (Fee varies by size of application map)
	£ 247	£ 257	A3
	£ 273	£ 284	A2
	£ 299	£ 311	A1
	£ 326	£ 339	A0
Additional deposit notice (price per notice). Each application (fee) includes provision of a single notice. Deposits with multiple parcels of land will require additional notices	£ 27	£ 28	A4 (Fee varies by size of notice map)
	£ 32	£ 33	A3
	£ 43	£ 45	A2
	£ 53	£ 55	A1
	£ 69	£ 72	A0
Additional fee for joint applications made under s31 Highways Act			
Charge added to fees described above	£ 26	£ 27	2% inflation applied
Declarations under s31 of the Highways Act made in respect of			
Charge in addition to fee for deposit	£ -	£ 100	New Charge
Village Greens corrective applications			
To remove buildings/land wrongly registered	£ 1,000	£ 1,000	
Correction of a mistake made by the Commons Registration authority	No fee	No fee	Cannot charge for this

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Development Control			
Copies of planning documents	As reprographics charges	As reprographics charges	
Copy Decision Notices (No charge for Parish Councils)	As reprographics	As reprographics charges	
Preliminary Planning Advice			
Commercial, minerals and waste, wind or solar installations			
0m ² to 99m ²	£ 150	£ 153	2% inflation applied
100m ² to 499m ²	£ 250	£ 255	
500m ² to 999m ²	£ 500	£ 510	
1000m ² plus	10% of planning	10% of planning application fee	
Householder and other applications	£ 68	£ 69	2% inflation applied
Residential			
1 to 4 dwellings	£ 200	£ 204	2% inflation applied
5 to 9 dwellings (first 5)	£ 250	£ 255	
5 to 9 dwellings (each additional dwelling over 5)	£ 50	£ 51	
10 to 24	£ 1,000	£ 1,020	
25 plus	10% of planning application fee	10% of planning application fee	
Additional time (in excess of 3hrs) & communications requested by applicant (per hour)	£ 73	£ 74	2% inflation applied
High Hedge Complaint	£ 420	£ 428	2% inflation applied
Building Control			
Completion Certificate (Re-issue)	£ 30	£ 31	2% inflation applied
Completion Certificate (Re-issue)	£ 50	£ 51	2% inflation applied

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Environmental Services			
Housing - House of Multiple Occupation (HMO) licence fee	£ 784	£ 800	2% inflation applied
Housing - immigration inspection fee	£ 106	£ 108	2% inflation applied
Housing - improvement notice charge	£ 180	£ 184	2% inflation applied
Housing - prohibition notice charge	£ 69	£ 70	2% inflation applied
Housing - works in default per hour (maximum rate, depending on officer grade)	£ 33	£ 34	2% inflation applied
H&S - (registrations) Food Premises	Free	Free	
H&S - (registrations) Person Registrations (acupuncture, ear piercing, electrolysis, hairdressing, skin piercing, tattooist)	£ 95	£ 97	2% inflation applied
H&S - (registrations) Premises Registrations (acupuncture, ear piercing, electrolysis, hairdressing, skin piercing, tattooist)	£ 212	£ 216	2% inflation applied
Animal welfare - Selling animals as pets first application fee Part A	£ 288	£ 294	2% inflation applied
Animal welfare - Selling animals as pets renewal application fee Part A	£ 205	£ 209	2% inflation applied
Animal welfare - Selling animals as pets grant fee 1 year licence Part B	£ 251	£ 256	2% inflation applied
Animal welfare - Selling animals as pets grant fee 2 year licence Part B	£ 326	£ 333	2% inflation applied
Animal welfare - Selling animals as pets grant fee 3 year licence Part B	£ 401	£ 409	2% inflation applied
Animal welfare - Selling animals as pets full re-inspection / variation fee	£ 166	£ 169	2% inflation applied
Animal welfare - Providing or arranging for the provision of boarding (franchise premises) - first application fee Part A	£ 383	£ 391	2% inflation applied
Animal welfare - Providing or arranging for the provision of boarding (franchise premises) - renewal application fee Part A	£ 255	£ 260	2% inflation applied
Animal welfare - Providing or arranging for the provision of boarding (franchise premises) - grant fee 1 year licence Part B	£ 289	£ 295	2% inflation applied
Animal welfare - Providing or arranging for the provision of boarding (franchise premises) - grant fee 2 year licence Part B	£ 364	£ 371	2% inflation applied
Animal welfare - Providing or arranging for the provision of boarding (franchise premises) - grant fee 3 year licence Part B	£ 439	£ 448	2% inflation applied
Animal welfare - Providing or arranging for the provision of boarding (franchise premises) - full re-inspection / variation fee	£ 223	£ 227	2% inflation applied
Animal welfare - Commercial operation - one animal type: kennels or catteries, including commercial dog day-care - first application fee Part A	£ 272	£ 277	2% inflation applied

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Animal welfare - Commercial operation - one animal type: kennels or catteries, including commercial dog day-care - renewal application fee Part A	£ 190	£ 194	2% inflation applied
Animal welfare - Commercial operation - one animal type: kennels or catteries, including commercial dog day-care - grant fee 1 year licence Part B	£ 251	£ 256	2% inflation applied
Animal welfare - Commercial operation - one animal type: kennels or catteries, including commercial dog day-care - grant fee 2 year licence Part B	£ 326	£ 333	2% inflation applied
Animal welfare - Commercial operation - one animal type: kennels or catteries, including commercial dog day-care - grant fee 3 year licence Part B	£ 401	£ 409	2% inflation applied
Animal welfare - Commercial operation - one animal type: kennels or catteries, including commercial dog day-care - full re-inspection / variation fee	£ 166	£ 169	2% inflation applied
Animal welfare - Commercial operation - two animal types: kennels with catteries and kennels with dog day-care - first application fee Part A	£ 383	£ 391	2% inflation applied
Animal welfare - Commercial operation - two animal types: kennels with catteries and kennels with dog day-care - renewal application fee Part A	£ 255	£ 260	2% inflation applied
Animal welfare - Commercial operation - two animal types: kennels with catteries and kennels with dog day-care - grant fee 1 year licence Part B	£ 289	£ 295	2% inflation applied
Animal welfare - Commercial operation - two animal types: kennels with catteries and kennels with dog day-care - grant fee 2 year licence Part B	£ 364	£ 371	2% inflation applied
Animal welfare - Commercial operation - two animal types: kennels with catteries and kennels with dog day-care - grant	£ 439	£ 448	2% inflation applied
Animal welfare - Commercial operation - two animal types: kennels with catteries and kennels with dog day-care - full re-inspection / variation fee	£ 223	£ 227	2% inflation applied
Animal welfare - Home activities boarding / day-care - first application fee Part A	£ 161	£ 164	2% inflation applied
Animal welfare - Home activities boarding / day-care - renewal application fee Part A	£ 125	£ 128	2% inflation applied
Animal welfare - Home activities boarding / day-care - grant fee 1 year licence Part B	£ 165	£ 168	2% inflation applied
Animal welfare - Home activities boarding / day-care - grant fee 2 year	£ 230	£ 235	2% inflation applied
Animal welfare - Home activities boarding / day-care - grant fee 3 year licence Part B	£ 295	£ 301	2% inflation applied

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Animal welfare - Home activities boarding / day-care - full re-inspection / variation fee	£ 109	£ 111	2% inflation applied
Animal welfare - Hiring out horses - first application fee Part A	£ 277	£ 283	2% inflation applied plus annual vet inspection fee
Animal welfare - Hiring out horses - renewal application fee Part A	£ 195	£ 199	2% inflation applied plus annual vet inspection fee
Animal welfare - Hiring out horses - grant fee 1 year licence Part B	£ 256	£ 261	2% inflation applied plus annual vet inspection fee
Animal welfare - Hiring out horses - grant fee 2 year licence Part B	£ 337	£ 344	2% inflation applied plus annual vet inspection fee
Animal welfare - Hiring out horses - grant fee 3 year licence Part B	£ 417	£ 425	2% inflation applied plus annual vet inspection fee
Animal welfare - Hiring out horses - full re-inspection / variation fee	£ 166	£ 169	2% inflation applied plus annual vet inspection fee if applicable
Animal welfare - Breeding dogs - first application fee Part A	£ 277	£ 283	2% inflation applied plus annual vet fees
Animal welfare - Breeding dogs - renewal application fee Part A	£ 190	£ 194	2% inflation applied
Animal welfare - Breeding dogs - grant fee 1 year licence Part B	£ 251	£ 256	2% inflation applied
Animal welfare - Breeding dogs - grant fee 2 year licence Part B	£ 326	£ 333	2% inflation applied
Animal welfare - Breeding dogs - grant fee 3 year licence Part B	£ 401	£ 409	2% inflation applied
Animal welfare - Breeding dogs - full re-inspection / variation fee	£ 166	£ 169	2% inflation applied plus annual vet inspection fee if applicable
Animal welfare - Keeping or training animals for exhibition - first application fee Part A	£ 161	£ 164	2% inflation applied
Animal welfare - Keeping or training animals for exhibition - renewal application fee Part A	£ 125	£ 128	2% inflation applied
Animal welfare - Keeping or training animals for exhibition - grant fee 3 year licence Part B	£ 295	£ 301	2% inflation applied
Animal welfare - Keeping or training animals for exhibition - full re-inspection / variation fee	£ 109	£ 111	2% inflation applied

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Item	2020/21	2021/22 Proposal	Additional information 2021/22
Gambling - Gambling Act premises licence - new application - Bingo	£ 2,929	£ 2,988	2% inflation applied
Gambling - Gambling Act premises licence - new application - Betting premises	£ 2,073	£ 2,114	2% inflation applied
Gambling - Gambling Act premises licence - new application - Tracks	£ 2,073	£ 2,114	2% inflation applied
Gambling - Gambling Act premises licence - new application - Family entertainment centres	£ 1,659	£ 1,692	2% inflation applied
Gambling - Gambling Act premises licence - new application - Adult gaming centre	£ 1,659	£ 1,692	2% inflation applied
Gambling - Gambling Act premises licence - annual fee - Bingo	£ 872	£ 889	2% inflation applied
Gambling - Gambling Act premises licence - annual fee - Betting premises	£ 525	£ 536	2% inflation applied
Gambling - Gambling Act premises licence - annual fee - Tracks	£ 872	£ 889	2% inflation applied
Gambling - Gambling Act premises licence - annual fee - Family entertainment centres	£ 657	£ 670	2% inflation applied
Gambling - Gambling Act premises licence - annual fee - Adult gaming centre	£ 872	£ 889	2% inflation applied
Gambling - Gambling Act premises licence - variation application - Bingo	£ 1,453	£ 1,482	2% inflation applied
Gambling - Gambling Act premises licence - variation application - Betting premises	£ 1,246	£ 1,271	2% inflation applied
Gambling - Gambling Act premises licence - variation application - Tracks	£ 1,038	£ 1,059	2% inflation applied
Gambling - Gambling Act premises licence - variation application - Family entertainment centres	£ 831	£ 848	2% inflation applied
Gambling - Gambling Act premises licence - variation application - Adult gaming centre	£ 831	£ 848	2% inflation applied
Gambling - Gambling Act premises licence - transfer fee - Bingo	£ 998	£ 1,018	2% inflation applied
Gambling - Gambling Act premises licence - transfer fee - Betting premises	£ 998	£ 1,018	2% inflation applied
Gambling - Gambling Act premises licence - transfer fee - Tracks	£ 789	£ 805	2% inflation applied
Gambling - Gambling Act premises licence - transfer fee - Family entertainment centres	£ 788	£ 804	2% inflation applied
Gambling - Gambling Act premises licence - transfer fee - Adult gaming centre	£ 998	£ 1,018	2% inflation applied
Gambling - Gambling Act premises licence - application for re-instatement - Bingo	£ 998	£ 1,018	2% inflation applied
Gambling - Gambling Act premises licence - application for re-instatement - Betting premises	£ 998	£ 1,018	2% inflation applied
Gambling - Gambling Act premises licence - application for re-instatement - Tracks	£ 789	£ 805	2% inflation applied
Gambling - Gambling Act premises licence - application for re-instatement - Family entertainment centres	£ 788	£ 804	2% inflation applied

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Gambling - Gambling Act premises licence - application for re-instatement - Adult gaming centre	£ 998	£ 1,018	2% inflation applied
Gambling - Gambling Act premises licence - application for provisional statement - Bingo	£ 2,929	£ 2,988	2% inflation applied
Gambling - Gambling Act premises licence - application for provisional statement - Betting premises	£ 2,392	£ 2,440	2% inflation applied
Gambling - Gambling Act premises licence - application for provisional statement - Tracks	£ 2,073	£ 2,114	2% inflation applied
Gambling - Gambling Act premises licence - application for provisional statement - Family entertainment centres	£ 1,660	£ 1,693	2% inflation applied
Gambling - Gambling Act premises licence - application for provisional statement - Adult gaming centre	£ 1,660	£ 1,693	2% inflation applied
Gambling - Gambling Act premises licence - application for provisional statement holders - Bingo	£ 998	£ 1,018	2% inflation applied
Gambling - Gambling Act premises licence - application for provisional statement holders - Betting premises	£ 998	£ 1,018	2% inflation applied
Gambling - Gambling Act premises licence - application for provisional statement holders - Tracks	£ 789	£ 805	2% inflation applied
Gambling - Gambling Act premises licence - application for provisional statement holders - Family entertainment centres	£ 788	£ 804	2% inflation applied
Gambling - Gambling Act premises licence - application for provisional statement holders - Adult gaming centre	£ 958	£ 977	2% inflation applied
Gambling - Gambling Act premises licence - copy licence	£ 12	£ 12	2% inflation applied
Gambling - Gambling Act premises licence - notification of change	£ 27	£ 28	2% inflation applied
Private water supplies - Risk assessment	£ 42	£ 43	2% inflation applied
Private water supplies - Sampling visit	£ 42	£ 43	2% inflation applied
Private water supplies - Investigation	£ 42	£ 43	2% inflation applied
Private water supplies - Authorisation	£ 42	£ 43	2% inflation applied
Private water supplies - Analysis - under reg. 10 (domestic supplies)	£ 27	£ 28	2% inflation applied
Private water supplies - Analysis - check monitoring (commercial supplies)	£ 37	£ 38	2% inflation applied
Private water supplies - Analysis - audit monitoring (commercial supplies)	£ 84	£ 86	2% inflation applied

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Item	2020/21	2021/22 Proposal	Additional information 2021/22
Scrap Metal - Site licence fee	£ 332	£ 339	2% inflation applied
Scrap Metal - Metal Collectors licence fee	£ 232	£ 237	2% inflation applied
Scrap Metal - Licence variation fee	£ 42	£ 43	2% inflation applied
Scrap Metal - Replacement licence fee	£ 27	£ 28	2% inflation applied
Street Trading - A1 laybys	£ 717	£ 731	2% inflation applied
Street Trading - non-A1 laybys	£ 245	£ 250	2% inflation applied
Street Trading - service charge	£ 2,084	£ 2,126	2% inflation applied
Taxis - Hackney carriage driver's licence - 3 year (new)	£ 142	£ 145	2% inflation applied
Taxis - Private hire driver's licence - 3 year (new)	£ 142	£ 145	2% inflation applied
Taxis - Hackney carriage driver's licence - 3 year (renewal)	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Private hire driver's licence - 3 year (renewal)	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Driver's licence change between hackney carriage and private hire	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Hackney carriage vehicle licence fee (new / renewal) (yearly)*	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Private hire vehicle licence fee (new / renewal) (yearly)*	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Speciality vehicle licence fee (new / renewal) (yearly)*	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Limousine vehicle licence fee (new) (yearly)*	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Limousine vehicle licence fee (renewal) (yearly)*	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Private hire operators licence - 1 year - 1 to 5 vehicles*	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Private hire operators licence - 1 year - 6 to 10 vehicles*	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Private hire operators licence - 1 year - 11 to 30 vehicles*	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Private hire operators licence - 1 year - 31 to 50 vehicles*	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Private hire operators licence - 1 year - 51+ vehicles*	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Private hire operators licence - 5 years - 1 to 5 vehicles*	£ 327	£ 334	2% inflation applied. Will be subject to change based on outcome of forthcoming consultation exercise.
Taxis - Private hire operators licence - 5 years - 6 to 10 vehicles*	£ 327	£ 334	2% inflation applied. Will be subject to change based on outcome of forthcoming consultation exercise.
Taxis - Private hire operators licence - 5 years - 11 to 30 vehicles*	£ 327	£ 334	2% inflation applied. Will be subject to change based on outcome of forthcoming consultation exercise.
Taxis - Private hire operators licence - 5 years - 31 to 50 vehicles*	£ 327	£ 334	2% inflation applied. Will be subject to change based on outcome of forthcoming consultation exercise.
Taxis - Private hire operators licence - 5 years - 51+ vehicles*	£ 327	£ 334	2% inflation applied. Will be subject to change based on outcome of forthcoming consultation exercise.
Taxis - Private hire - replacement door stickers	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Meter sealing fee	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Plate transfer (change of vehicle)	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Replacement plate and / or replacement bracket	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.

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Item	2020/21	2021/22 Proposal	Additional information 2021/22
Taxis - Replacement vehicle and reinstatement of place (accident)	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Replacement vehicle	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Replacement driver's badge	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Private hire plate exemption (new)	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Private hire plate exemption (renewal)	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Change of address	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Replacement exemption certificate or replacement driver's	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
Taxis - Late badge renewal application penalty	TBC	TBC	Subject to change based on outcome of forthcoming consultation exercise.
* Taxis licences which require consultation upon the fees to be levied			
Bulky Waste - collection of up to four items of bulky waste (exemptions apply)	£ 34	£ 35	2% inflation applied
Bulky Waste - collection of up to four heavy duty bags full of soils and rubble (bags provided by the Council)	£ 49	£ 50	2% inflation applied
Waste Disposal - chargeable household waste (per tonne)	£ 121	£ 123	2% inflation applied
Waste Disposal - Trade Waste (per tonne)	£ 121	£ 123	2% inflation applied
Waste Collection - 1100 litre size Recycling (per collection, excluding disposal costs)	£ 8.40	£ 9	2% inflation applied
Waste Collection - 660 litre size Recycling (per collection, excluding disposal costs)	£ 8.40	£ 9	2% inflation applied
Waste Collection - 240 litre size Recycling (per collection, excluding disposal costs)	£ 8.40	£ 9	2% inflation applied
Waste Collection - 1100 litre size Residual Waste (per collection, excluding disposal costs)	£ 10	£ 10	2% inflation applied
Waste Collection - 660 litre size Residual Waste (per collection, excluding disposal costs)	£ 10	£ 10	2% inflation applied
Waste Collection - 240 litre size Residual Waste (per collection, excluding disposal costs)	£ 10	£ 10	2% inflation applied
Waste Collection/Disposal - 1100 Litre size Recycling (per collection)	£ 8.40	£ 9	2% inflation applied
Waste Collection/Disposal - 660 Litre size Recycling (per collection)	£ 8.40	£ 9	2% inflation applied
Waste Collection/Disposal - 240 Litre size Recycling (per collection)	£ 8.40	£ 9	2% inflation applied
Waste Collection/Disposal - 1100 Litre size Refuse (per collection)	£ 22	£ 22	2% inflation applied
Waste Collection/Disposal - 660 Litre size Refuse (per collection)	£ 17	£ 17	2% inflation applied
Waste Collection/Disposal - 240 Litre size Refuse (per collection)	£ 12	£ 12	2% inflation applied

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Item	2020/21	2021/22 Proposal	Additional information 2021/22
Green Waste collection charge (annual, per bin)	£ 35	£ 40	2% inflation applied
Burials - reservation for the next available plot	£ 85	£ 87	2% inflation applied
Burials - reservation for a chosen plot	£ 105	£ 107	2% inflation applied
Burials - reservation for non-Rutland residents	£ 125	£ 128	2% inflation applied
Burials - interment of the body of a stillborn child or child whose age at death did not exceed one year *	£ -	£ -	Fees now waived by local authority and met by government funding.
Burials - interment of the body of a child under the age of 18	£ -	£ -	Fees now waived by local authority and met by government funding.
Burials - interment of the body of a person whose age at death was over the age of seventeen *	£ 943	£ 962	2% inflation applied
Burials - interment of cremated remains *	£ 329	£ 336	2% inflation applied
Burials - additional charge for interment at a depth exceeding five feet *	£ 135	£ 138	2% inflation applied
Burials - exclusive right of burial in earthen graves (child's grave) *	£ 139	£ 142	2% inflation applied
Burials - exclusive right of burial in earthen graves (single grave up to five feet in depth) *	£ 2,179	£ 2,223	2% inflation applied
Burials - a flat stone on a single grave space *	£ 281	£ 287	2% inflation applied
Burials - a flat stone on a double grave space *	£ 389	£ 397	2% inflation applied
Burials - a headstone on a single grave space *	£ 281	£ 287	2% inflation applied
Burials - a headstone on a double grave space *	£ 389	£ 397	2% inflation applied
Burials - a footstone on a single grave space *	£ 281	£ 287	2% inflation applied
Burials - a footstone on a double grave space *	£ 389	£ 397	2% inflation applied
Burials - kerbstones or border stones on a single grave space *	£ 281	£ 287	2% inflation applied
Burials - kerbstones or border stones on a double grave space *	£ 389	£ 397	2% inflation applied
Burials - vase (not exceeding twelve inches in height) *	£ 77	£ 79	2% inflation applied
Burials - vase (exceeding twelve inches in height) *	£ 84	£ 86	2% inflation applied
Burials - tablet on any grave, gardens of remembrance or in the Chapel (to include Vase in the gardens of ...)	£ 77	£ 79	2% inflation applied
Burials - any other monument not exceeding two feet in height on a single grave space *	£ 106	£ 108	2% inflation applied
Burials - any other monument exceeding two feet in height on a grave space *	£ 188	£ 192	2% inflation applied
Burials - charge for additional inscriptions *	£ 67	£ 68	2% inflation applied
Burials - charge for placing a vase not exceeding twelve inches on a grave without exclusive right of burial *	£ 67	£ 68	2% inflation applied
* Burial fees doubled for non-Rutland			

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Forestry			
Forestry Advice & Inspections/hour	£ 53	£ 55	
Highways			
Section 50 licence			
Opening of street/road for new service	£ 533	£ 544	2% inflation applied
Additional charge per 200m for works in excess of 200m		£ 150	In line with Leicestershire County Council
Opening of street/road for existing service repairs	£ 376	£ 384	2% inflation applied
Section 171 trial hole	£ 324	£ 330	2% inflation applied
Inspection of works and reinstatement following:			
Brown Signs			
Initial assessment fee (non refundable)	£ 235	£ 240	2% inflation applied
Design fee per sign	£ 120	£ 122	2% inflation applied
Sign washing fee per sign	£ 47	£ 53	Contractor labour and van rates plus 10% admin fee
Manufacture and installation	Sign(s) and post(s) at Term Maintenance Contract actual costs, plus 10% staff time		Sign(s) and post(s) at Term Maintenance Contract actual costs, plus 10% staff time
Removal fee (at end of agreement period, if agreement not re-applied for and approved)	Sign(s) and post(s) at Term Maintenance Contract actual costs, plus 10% staff time		Sign(s) and post(s) at Term Maintenance Contract actual costs, plus 10% staff time
Temporary Direction signs (e.g. to new housing developments)			
Application fee	As per Brown Signs (all additional costs calculable in the same way)		As per Brown Signs (all additional costs calculable in the same way)
Manufacture and installation fee	Sign(s) and post(s) at Term Maintenance Contract actual costs, plus 10% staff time		
Sign cleaning fee	£ 47	£ 53	Cost of 2 men and van from Tarmac rates plus 10% admin fee
Removal fee (at end of agreement period, if agreement not re-applied for and approved)	Sign(s) and post(s) at Term Maintenance Contract actual costs, plus 10% staff time		Sign(s) and post(s) at Term Maintenance Contract actual costs, plus 10% staff time
Other licences			
Skips - 1 week period – or part thereof	£ 21	£ 30	Leicestershire charge £40. Lincolnshire charge £45 for 14 days
Skips - Extension for 1 weeks or part thereof	£ 16	£ 30	Leicestershire charge £40. Lincolnshire charge £45
Skips - in addition to skip permit where suspension of parking bay per 6m2 per day		£ 25	
Weekly charge for skips illegally placed on the highway or found to have exceeded its permit		£ 135	In line with Leicestershire charge
Scaffolds/Hoardings - 4 week period – or part thereof	£ 105	£ 107	2% inflation applied
Scaffold/Hoarding - Extension for 4 weeks or part thereof	£ 78	£ 80	2% inflation applied
Weekly charge for any scaffolding illegally placed on the highway or found to have exceeded its permit		£ 135	In line with Leicestershire charge
Mobile scaffold tower - per day	£ 105	£ 107	2% inflation applied
Mobile tower extension - per day	£ 78	£ 80	2% inflation applied
Cherry picker - per day	£ 105	£ 107	2% inflation applied

New

New

New

New

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Cherry picker extension - per day	£ 78	£ 80	2% inflation applied
Building Material on the Highway - per week	£ 37	£ 38	2% inflation applied
Building Material on the Highway - per additional week	£ 16	£ 16	
To place benches or obstruction ie notice board in Highway (initial fee to make or amend license)	£ 261	£ 271	Costs are based on officer time so should increase inline with staff costs (4%?)
To amend bench or obstruction license	£ 157	£ 200	As above (officer time)
Annual			
License to Cultivate	£ 68	£ 72	As above (officer time)
License to Cultivate (historical)	£ 31		Proposing that we remove this line...
Street Café License - initial fee	£ 261	£ 271	Costs are based on officer time so should increase inline with staff costs (4%?)
Street Café License - renewal	£ 131	£ 136	So this is the annual renewal fee?
Pavement License		£ 100	This is a temporary (1 year) Street Café license granted under the Business and Planning Act 2020 (fee is capped by legislation).
To place A-board in highway - initial license	£ 52	£ 53	2% inflation charge
To place A-board in highway - annual renewal	£ 26	£ 27	2% inflation charge
Vehicle Access Permit			
There is an initial non-refundable application fee of £150 for an Officer to process the application to assess whether an access will be allowed. This fee must be sent with the application form. Access construction costs at Term Maintenance rates + 10% admin fee	£ 157	£ 160	2% inflation charge
If your application is approved and a private contractor is used then a further payment of £240 (Permit Fee) will be required before the permit is issued.	£ 251	£ 256	2% inflation charge
H-Bar Marking	£ 162	£ 165	2% inflation charge
Other Charges			
Request for accident data – enquiry with no accidents (N.B. to commercial organisations – cost to litigants)	£ 47	£ 48	2% inflation charge
Request for accident data (raw data – any enquiry up to 50 accidents) (N.B. to commercial organisations – cost to litigants)	£ 89	£ 91	2% inflation charge
Request for accident data (major enquiry – over 50 accidents) (N.B. to commercial organisations – cost to litigants)	Cost plus F.O.I. duplicating & postage charges		
Speed Surveys	£ 418	£ 426	2% inflation charge
Post for speed survey	Post at Term Maintenance Contract actual costs, plus staff time		
Land charges enquiry	£50 inc. VAT	£50 inc. VAT	
Section 38, 278 and 106 Agreements			
11% to £100,000 then 5% plus legal fees (as quoted in Appendix - Resources)			

Fees and Charges 2021/22			
Item	2020/21	2021/22 Proposal	Additional information 2021/22
Road Closures and Traffic Management [TM]			
Temporary Road Closure Application	£ 803	£ 819	
(including advertising for works longer than 5 days)	N/A	£ 1,200	New charge in line with Other authorities
Temporary Traffic Regulation Order Application	£ 803	£ 819	2% inflation charge
Deferring start date of an order already processed	£ 402	£ 410	2% inflation charge
Emergency Road Closure (by Notice)	£ 535	£ 546	2% inflation charge
Advertising Fees for Temporary Traffic Regulation Order	At cost plus 10% administration fee		
Turning off of traffic signals for required works	£ 324	£ 330	2% inflation charge
Temporary Traffic Signals	£ 57	£ 58	2% inflation charge
Review of TM proposal:			
Major	£ 214	£ 218	2% inflation charge
Minor	£ 57	£ 58	2% inflation charge
re-submit	£ 57	£ 58	2% inflation charge
design of TM	£ 268	£ 273	2% inflation charge
installation of TM	Sign(s) and post(s) at Term Maintenance Contract actual costs, plus 10% staff time		
Traffic Regulation Orders on / for new development	Highway's staff time, advertising, works at cost, legal fees plus duplication and postage as required		
Materials & works ordered on behalf of third parties (e.g. Parish Councils)	Term Maintenance Contract actual costs, plus 10% staff time		
Filling of Parish Grit Bins	£ 61	£ 62	2% inflation increase
The Removal, Storage and Disposal of Structure with Highway i.e. Caravan. Highways Act 1980			
Removal of vehicles equal to or less than 3.5 tonnes:			
Vehicle on road, upright and not substantially damaged or any two	£ 214	£ 218	2% inflation increase
Land Drainage			
Land drainage consent application	£ 50	£ 51	2% inflation increase
Road Traffic Accidents			
If fatal and no-one convicted of an offence	No Charge		
Otherwise:	Term Maintenance Contract actual costs, plus 10% staff time		
Minimum charge	£ 209	£ 213	2% inflation increase

Fees and Charges 2021/22			
Item	2020/21	2021/22 Proposal	Additional information 2021/22
Parking			
Penalty Charge Notices			No fee increase
Car Parking Contravention - Higher Level Penalty	£ 70	£ 70	
Car Parking Contravention - Lower Level Penalty	£ 50	£ 50	
Littering from Vehicles - Higher Level Penalty	£ 300	£ 300	
Littering from Vehicles - Lower Level Penalty	£ 150	£ 150	
Car park tariffs			No fee increase
1 hour	£ 1.00	£ 1.00	
3 hours	£ 2.50	£ 2.50	
Up to six hours	£ 4.30	£ 4.30	
Day	£ 4.80	£ 4.80	
Weekly (Monday - Saturday = MS)	£ 17.30	£ 17.30	
1 month (MS)	£ 46.10	£ 46.10	
3 months (MS)	£ 138.20	£ 138.20	
6 months (MS)	£ 276.50	£ 276.50	
Season (MS)	£ 553.00	£ 553.00	
Dispensation (week)	£ 25.00	£ 25.00	
Resident Permit	£ 40.00	£ 40.00	
Barleythorpe Road Car Park	£ 262.00	£ 262.00	
Business Space	£ 1,000.00	£ 1,000.00	

Fees and Charges 2021/22			
Item	2020/21	2021/22 Proposal	Additional information 2021/22
Transport			
Home to School Transport			
Concessionary fare -Students living in Rutland and attending their qualifying school but lives under the 2 mile primary or 3 mile secondary distance criteria	£107 or £37 per double term	£150 per year	In line with other authorities
Concessionary fare -Students living in Rutland but not attending their qualifying school	£278 per year or £93 per double term	£300 per year	In line with other authorities
Concessionary fare -Students living outside Rutland	£523 per year or £174 per double term.	£575 per year	In line with other authorities
Replacement bus pass	£ 10	£ 10	
Post 16 Transport			
Student charge – for receiving assisted transport.	£ 532	£ 550	In line with other authorities
Concessionary Travel			
English National Concessionary Travel pass – Access & Freedom travel schemes. Initial and replacing life expired passes	Free	Free	
English National Concessionary Travel pass – Access & Freedom travel schemes. Issue of replacement passes for lost or stolen passes	£ 10	£ 10	
Delivery charges			
Delivery of post/meals to schools/colleges and voluntary organisations within Rutland	£14 standard hourly charge plus 0.35p per mile of full journey	£14 standard hourly charge plus 0.35p per mile of full journey	
Electric Bike loan scheme	£40 per month charge (£20 per month for low income households), £80 deposit held	£40 per month charge (£20 per month for low income households), £80 deposit held	New trial scheme – need decision on continuation before considering increase
One to one cycle training (on or off road/ all ages). 1 instructor	Officer time plus any additional costs to deliver training	New trial scheme – need decision on continuation before considering increase	New/ revised charge. Standardises charges and helps cover admin costs previously not factored in. Helps provide funding to deliver overall service - including provision of free training to low income residents. £25/ hour set based on other authority and organisation charges. Please note additional charge marked by asterisk.

Fees and Charges 2021/22			
Item	2020/21	2021/22 Proposal	Additional information 2021/22
Playground/ off the road group cycle training sessions (all ages). Minimum group size of 6. 2 instructors		£8 per hour/ rider*. Number of hours determined by course offered and riders ability.	New charge. Standardises charges and helps cover admin costs previously not factored in. Helps provide funding to deliver overall service - including provision of free training to low income residents. Other LAs charge approx £5 per hour, but this would restrict our ability to deliver sessions with lower group sizes (have worked towards covering £25/hour). Please note additional charge marked by asterisk.
On and off road, beginners group cycle training sessions for children and young adults (minimum group size of 6) - 2 instructors		£8 per hour/ rider*. Number of hours determined by course offered and riders ability.	New charge. Standardises charges and helps cover admin costs previously not factored in. Helps provide funding to deliver overall service - including provision of free training to low income residents. Other LAs charge approx £5 per hour, but this would restrict our ability to deliver sessions with lower group sizes (have worked towards covering £25/hours). Please note additional charge marked by asterisk.
On road, advanced group cycle training sessions for children and young adults (groups of 4) - 2 instructors		£12.50 per hour/ rider*. Number of hours determined by course offered and riders ability.	New charge. Standardises charges and helps cover admin costs previously not factored in. Helps provide funding to deliver overall service - including provision of free training to low income residents. Cost based on £25/ hour. Please note additional charge marked by asterisk.
On and off road, group cycle training sessions for adults (groups of 2) - 1 instructor		£12.50 per hour/ rider*. Number of hours determined by course offered and riders ability.	New charge. Standardises charges and helps cover admin costs previously not factored in. Helps provide funding to deliver overall service - including provision of free training to low income residents. Cost based on £25/ hour. Please note additional charge marked by asterisk.

Fees and Charges 2021/22			
Item	2020/21	2021/22 Proposal	Additional information 2021/22
Playground/ off the road family cycle training sessions for children and parents/ guardians (groups of 6) - 1 instructor		£25 per hour for family groups up to 6*. Number of hours determined by riders ability.	New charge. Standardises charges and helps cover admin costs previously not factored in. Helps provide funding to deliver overall service - including provision of free training to low income residents. Cost based on £25/ hour. Please note additional charge marked by asterisk.
On and off road, family cycle training sessions for children and parents/ guardians (groups of 6) - 2 instructors		£50 per hour for family groups up to 6*. Number of hours determined by riders ability.	New charge. Standardises charges and helps cover admin costs previously not factored in. Helps provide funding to deliver overall service - including provision of free training to low income residents. Cost based on £25/ hour. Please note additional charge marked by asterisk.
* £5 additional charge per individual or £10 additional charge per family booking for non Rutland residents. Subject to staff capacity, free training will be available for low income Rutland families/ individuals.			
Electric Bike loan scheme	£40 per month charge (£20)		
Road Closures and Traffic Management			
Public Path Orders	Officer time, advertising, works at cost, legal fees plus duplication and postage as required.		Estimated cost ~£1600
Charges for Definitive Map Extracts (rights of way searches)			
A4, first copy	£ 48	£ 49	Each additional copy £9. 2.% increase applied
A3, first copy	£ 68	£ 69	Each additional copy £9. 2.% increase applied
A2, first copy	£ 83	£ 85	Each additional copy £9. 2.% increase applied
A1, first copy	£ 89	£ 91	Each additional copy £9. 2.% increase applied
Charges for highways statements made under section 31(6) of the Highways Act. These may be waived at the discretion of the Director			
Deposit of a Statement and Map under section 31(6) of the Highways Act.	£ 189	£ 193	2% inflation applied
	£ 210	£ 214	2% inflation applied
	£ 225	£ 230	2% inflation applied
	£ 241	£ 245	2% inflation applied
	£ 251	£ 256	2% inflation applied
Additional fee for joint applications made under s31 Highways Act 1980 AND s15A of the Commons Act 2006			
Charge added to fees described above	£ 25	£ 25	
Declarations under s31 of the Highways Act made in respect of documents previously deposited			
Charge in addition to fee for deposit		£ 100	
Rights of Way enforcement action	Total of various costs including (not limited to) officer time, tools and machinery, contractor time		
Planning Policy			
Local Plan			
Rutland Core Strategy - Adopted July 2011	£ 31	£ 32	2% inflation increase
Minerals Core Strategy & Development Control Policies DPD - Adopted October 2010	£ 31	£ 32	2% inflation increase

Fees and Charges 2021/22			
Item	2020/21	2021/22 Proposal	Additional information 2021/22
Site Allocations & Policies Document - Adopted October 2014	£ 40	£ 41	2% inflation increase
Neighbourhood Plans	£ 13	£ 14	Fees have been increased biannually to catch up with inflation.
Supplementary Planning Documents	£ 13	£ 14	
Local Development Scheme (April 2018)	£ 13	£ 14	
Statement of Community Involvement (January 2014)	£ 13	£ 14	
Annual Monitoring Report 1 April 2016-31 March 2017 (November 2017)	£ 13	£ 14	
Conservation Area Appraisals	£ 13	£ 14	
Housing Strategy			
Homelessness Review	£ 13	£ 14	Fees have been increased biannually to catch up with inflation.
Housing Strategy	£ 13	£ 14	
Tenancy Strategy - Adopted January 2013	£ 3	£ 4	
Self-build and Custom Housebuilding			
New entry to the register	£ 80	£ 82	2% inflation increase
Museum			
Research Fees			
First 30 minutes free			
Subsequent time, per hour	£ 35	£ 36	Increase by 4%
Postage, Packing and Handling			
All sales	£ 3.40	£ 3.50	Increase by 4%
Storage of archaeological items (per standard box) 2017- current	£ 65	£ 70	Increase by 4%
Storage of archaeological items (per standard box) pre-2017	£ -	£ 45	New charge to encourage deposits of older material

Fees and Charges 2021/22			
Item	2020/21	2021/22 Proposal	Additional information 2021/22
Storage of paper archive (per standard box)	£ 45	£ 45	Retain current rate - higher levels of charge may discourage deposits
Archive administration fee (charged when archives do not meet standard guidelines) per hour plus VAT	£ -	£ 45	New charge to encourage deposits to be compiled accurately
Room Hire Charges (Community Users)			
Use during opening hours, per hour	£ 15	£ 16	Increase by 4%
Use outside of opening hours, per hour (plus 1 hour for set up and tidy up)	£ 30	£ 32	Increase by 4%
Room Hire Charges (Commercial Users)			
Use during opening hours, per hour	£ 30	£ 32	Increase by 4%
Use outside of opening hours, per hour (plus 1 hour for set up and tidy up)	£ 60	£ 64	Increase by 4%
Exhibition Space Charges (Commercial Users)			
Use during opening hours, per day	£ 55	£ 60	Increase by 4%
Museum & Library Hire Charges (Whole Site)			
Use outside of opening hours, per hour (plus 1 hour for set up and tidy up)			
Events serving alcohol or undertaking licensable or commercial activities	£ 120	£ 125	Increase by 4%
Weekdays	£ 45	£ 50	Increase by 4%
Saturdays	£ 55	£ 60	Increase by 4%
Sundays	£ 75	£ 80	Increase by 4%
Castle Hire Charges Whole Site Except Weddings			
Use outside of opening hours, per hour (plus 1 hour for set up and tidy up)			
Events serving alcohol or undertaking licensable or commercial activities	£ 120	£ 125	Increase by 4%
Weekdays	£ 80	£ 85	Increase by 4%
Saturdays	£ 100	£ 105	Increase by 4%
Sundays	£ 120	£ 125	Increase by 4%
Use of castle grounds	£ 300	£ 320	Increase by 4%
Room Hire Deposit - All users except weddings (50% non-refundable)	£ 100	£ 105	Increase by 4%

Fees and Charges 2021/22			
Item	2020/21	2021/22 Proposal	Additional information 2021/22
Civil Ceremonies at Oakham Castle: including Marriages, Civil			
Use of Great Hall, including photography permit			
Monday-Thursday	£ 630	£ 630	Retain current rate - ceremonies currently greatly reduced in length and capacity due to pandemic
Friday & Saturday	£ 785	£ 785	Retain current rate - ceremonies currently greatly reduced in length and capacity due to pandemic
Sunday	£ 630	£ 630	Retain current rate - ceremonies currently greatly reduced in length and capacity due to pandemic
Use of grounds only, for photography	£ 90	£ 95	Increase by 4%
Cancellation charges:			
More than 12 weeks in advance (Non-Refundable Deposit)	£ 200	£ 200	No change
Less than 12 weeks in advance	50% of full charge	50% of full charge	No change
Less than 72 hours notice	Full charge	Full charge	No change
Registrars			
The majority of Registrars Fees are set nationally, however there are			
Wedding and Civil Partnership Ceremonies at Approved Premises			
Monday - Thursday	£ 360	£ 375	Increase of 4% and rounding applied - Approved Premises ceremonies usually booked 1-2yrs in advance so bookings from April 2021 likely to be for 2022 or 2023
Friday	£ 380	£ 395	Increase of 4% and rounding applied - Approved Premises ceremonies usually booked 1-2yrs in advance so bookings from April 2021 likely to be for 2022 or 2023
Saturday	£ 470	£ 490	Increase of 4% and rounding applied - Approved Premises ceremonies usually booked 1-2yrs in advance so bookings from April 2021 likely to be for 2022 or 2023
Sundays & Bank Holidays	£ 575	£ 600	Increase of 4% and rounding applied - Approved Premises ceremonies usually booked 1-2yrs in advance so bookings from April 2021 likely to be for 2022 or 2023
Non-Refundable Deposit	£ 70	£ 70	No change
Licence Fee for Approval of Premises	£ 1,750	£ 1,850	Increase by 4%
Licence Amendment Fee	£ 250	£ 260	Increase by 4%
Use of the decommissioned Register Office room as an Approved Premises			
Monday - Thursday	£ 210	£ 210	Retain current rate - ceremonies usually booked within the year & currently greatly reduced in length and capacity due to pandemic
Friday	£ 270	£ 270	
Saturday	£ 320	£ 320	
Sundays & Bank Holidays	£ 370	£ 370	Retain current rate - ceremonies usually booked within the year & currently greatly reduced in length and capacity due to pandemic
Non-Refundable Deposit	£ 70	£ 70	No change
Fee for diary amendment to an Approved Premise or Decommissioned Room ceremony	£ 35	£ 35	No change

Fees and Charges 2021/22			
Item	2020/21	2021/22 Proposal Library	Additional information 2021/22
Service Charges			
Requests for Rutland residents	£ 1.80	£ 1.90	Increase by 4%
Requests for non-Rutland residents	£ 6.60	£ 6.80	Increase by 4%
Requests for items that are in stock or on order are free			
DVDs & Blu-ray (7 day loan)	£ 2.50	£ 2.00	Significant reduction in demand, decrease price to maximise use of collection
Childs "U" Cert. DVDs & Blu-ray (7 day loan)	£ 1.00	Free	Significant reduction in demand, remove price to maximise use of collection
Self-service Printer/Photocopier			£ -
B&W A4 per side	£ 0.10	£ 0.10	Coin operated
Colour A4 per side	£ 1.00	£ 1.00	Coin operated
B&W A3 per side	£ 0.20	£ 0.20	Coin operated
Colour A3 per side	£ 1.50	£ 1.50	Coin operated
Postage, Packing and Handling			
All sales	£ 3.40	£ 3.50	Increase by 4%
Admin Buildings			
Room Hire Charges (External Users)			
Monday - Friday 08:00 to 21:00			
Council Chamber			
Hourly rate	£ 65	£ 65	New charge for 2019-20 limited take up so no change.
Full day rate (08:00-18:00)*	£ 390	£ 390	
Alstoe/Wytchley/Martinsley			
Hourly rate	£ 25	£ 25	
Full day rate (08:00-18:00)*	£ 150	£ 150	
*note that the full day rates applies to 08:00 – 18:00. Additional hours to be charged at the hourly rate.			